

**Supply and Installation of Split Air conditioner at ICT Building  
QUEST Nawabshah**

**Quaid-e-Awam University of Engineering, Science & Technology  
Nawabshah**

**Tender Documents**

## TERMS AND CONDITIONS

### 1. GENERAL Terms & Condition

Companies are requested to read carefully the following terms and conditions and sign the Tender Form in token of having understood and accepted the same in all respects. They are also requested to submit the bid/bids complete in all respect. Tender without 2% earnest money will be out-rightly rejected.

1. The bid documents should be submitted in single Stage one Envelops basis
2. Company should quote their rates against each item sequence wise on the official format of tender document based on Invoice/Quotation.
3. Bidder can quote separately as per requirement mentioned in the document.
4. Bidder has to provide prices as per BOQ & total with GST (all applicable taxes).
5. Company should produce call deposit / Bid Security 2% of the offered bid in the shape of Pay Order /Bank Draft in the name of Director Finance QUEST Nawabshah, if failure the tender document will not be entertained.
6. Details of Bid Security Submitted:  
Value: \_\_\_\_\_  
Dated: \_\_\_\_\_  
Bank: \_\_\_\_\_
7. Company must be Registered with Income Tax Department (Valid NTN Certificate)
8. Company must be Registered with Sales Tax Department (Valid GST Certificate)
9. Company must have supplied and installed similar type of Equipment (at-least 3 projects)
10. Company must have 3 years + experience of similar projects.
11. Conditional / incomplete tenders will not be accepted.
12. Telephonic / telexed / faxed / telegraphic quotation will not be entertained.
13. The company must provide warranty duration of at least 12 months in their quotations/bids

14. In case of non-conformity with the desired specification, the item shall be replaced by the Supplier free of cost.
15. The bid prices must be valid for at least 90 days from the date of Tender opening.
16. All Government Taxes are applicable on bills.
17. Any bids received after the prescribed date & time for submission of bids shall be returned un-opened to the Company.
18. QUEST reserves the right to reduce or increase the quantity and accept or reject all or any bid and to stop the bidding process and reject all bids under PPRA Rules.
19. Where possible the procuring entity shall ask for a warranty from the supplier for replacement or repair of the procured good falling in the warranty period.
20. The successful company must provide indemnity bond for good quality of items. If the desired items are not found up to the mark, the Company should replace it at his own cost within t one year warranty period.
21. No cutting/corrections or interpolation will be allowed in the BOQ's.
22. Company will send Technical Staff for TIR (Technical Inspection Report).
23. Equipment will be unpacked by Company representative.
24. Company will make sure that all required parts (Power cable, Remote controller, required Installation piping) are included in BOX
25. Delivery will not be acceptable till all above conditions are met.
26. Vendor should meet eligible marks in VEC (Vendor Eligibility Criteria)

## **2. SCOPE OF WORK**

Following requirements define the scope of work of this tender:

1. The Selected Bidder will be responsible for the supply, installation, testing and commissioning of supplied Split Air conditioners in QUEST Nawabshah
2. Selected Bidder must ensure that the supplied equipment is operational, new, perform properly, and meet RFP's Technical Specification and equipment part remain available with the vendor for next five year period.
3. At the time of installation and commissioning, Selected Bidder must provide comprehensive documentation of Configuration and Manuals etc.
4. The selected bidder shall be responsible for the provisioning of extended warranties and service.

## **3. SELECTION PROCEDURE**

1. A single step process will be used for the selection of a bidder for the award of this tender.
2. QUEST intent in issuing this Tender Document is to award a contract to the best evaluated and best responsive bidder who meets specifications as laid out in Technical information and who fulfill all Requirements mentioned in General Terms and Conditions. If any of the requirements or equipment specifications is not met by the bidder, the bid will be considered as non-responsive, and the bid of the next bidder will be considered.
3. After the approval of contract award, a contract agreement on the stamp paper worth Rs. 100/- shall be executed by the firm with selected bidder within 15 days from the date of issuance of Letter of Intent.

## 4. OEM Relationships & Warranties

The responding organization (RO) should be an authorized business partner from the ORIGINAL EQUIPMENT MANUFACTURER (OEM), for the proposed hardware, A certificate to their effect should be included in the proposal otherwise the bid is liable to be rejected.

Selected vendor will provide maintenance / support service, after expiry of warranty, for each category of products identified, at a rate, which is not more than 10% of the initial purchase / license cost. Selected vendor should also be committed to provide maintenance / support service for a period of at least three years after expiry of warranty period. However, Quaid-e-Awam University will not be bound to avail this service.

The equipment should be supplied through verifiable distribution channel in Pakistan.

## 5. TERMS OF PAYMENT

- a. No payment shall be made in advance to the Contractor as mobilization advance.
- b. Seventy percent (70%) cost of equipment shall be paid after successful delivery of equipment and installation at Quaid-e-Awam University designated site.
- c. Thirty percent (30%) cost of equipment shall be payable to the Contractor upon successful installation, proper integration, testing & commissioning of all equipment as per requirement of at Quaid-e-Awam University Nawabshah (issuance of FAC)
- d. Ten Percent (10%) of the payable amount against each invoice/payment will be retained as security/retention money. 10% retained money will be released after successful completion of 1st year warranty Services. Or contractor may submit or extend performance bank guarantee of equivalent amount which will be released after 1st year of warranty services.

- e. The bidder will also provide the 2<sup>nd</sup> and 3<sup>rd</sup> years SLA price after the expiry of the warranty period in PKR only.
- f. Payments shall be made through cross cheque in the Pak Rupees.
- g. Taxes will be deducted at source as per government rules at the time of payment.
- h. The 2% earnest money of the successful bidder will be returned after the signing of the contract within 30 days.
- i. The Selected Bidders has to furnish the Performance Bank Guarantee equivalent to 10 % of contract value at the time of signing of contract, which will be released on delivery

Supplier Initial Signature\_\_\_\_\_

**For any Queries:**  
**Engr. Khairullah Qureshi**  
**Project Director**  
**Phone 0244 9370395**  
**Email: [pd@quest.edu.pk](mailto:pd@quest.edu.pk)**

# TENDER FORM

Rs. 1000/-

**Subject: Supply and Installation of ACs at ICT Building at QUEST**

Tender cost of the supply Rs. \_\_\_\_\_

Earnest money at the @2 on tender cost: Rs. \_\_\_\_\_

Percentage to be deducted from the bill: Rs. \_\_\_\_\_

Time allowed for the completion of supply from the date of written order to commence supply:

**Project Director**  
QUEST Nawabshah

Issue to M/S. \_\_\_\_\_

The sum of Rs. \_\_\_\_\_ is forwarded hereby vide call deposit No: \_\_\_\_\_ dated: \_\_\_\_\_ as earnest money. The full value of which is absolutely forfeited to the Vice Chancellor, QUEST, Nawabshah or his successor in his office, should I / we in any way default on the supply tendered for and which shall otherwise along with the percentage deducted as specified above be retained to from my / our security deposit for the correct execution or the supply as per conditions of the contract.

I/We certify that I/ We have been and carefully read all the schedule of specifications and conditions of the contact carrying the work tendered for before tendering and hereby agree to avoid by the terms and conditions.

Signature of Supplier

Dated \_\_\_\_\_

## BoQ

S.No.	Description	Qty	Unit Price	Total Price	Total Price with TAX
01	Split Air-conditioners 1 ½ TON ACSON or equivalent (Preferably Malaysia or Thailand) Indoor Unit Not Less than the 1040 mm Outdoor Unit Not Less than the 830 mm Double Copper Pipe Condenser T3 Compressor Design Outdoor Ambient Temperature 60 <sup>0</sup> C Supply, Installation and Commissioning Included	12			
02	Split Air-conditioners 1 TON ACSON or equivalent (Preferably Malaysia or Thailand) Indoor Unit Not Less than the 1040 mm Outdoor Unit Not Less than the 830 mm Double Copper Pipe Condenser T3 Compressor Design Outdoor Ambient Temperature 60 <sup>0</sup> C Supply, Installation and Commissioning Included	2			
03	Split Air-conditioner 2 TON Standing Floor Inner with complete installation kit and fitting at QUEST Nawabshah ACSON or equivalent (Preferably Malaysia or Thailand) Double Copper Pipe Condenser T3 Compressor Design Outdoor Ambient Temperature 60 <sup>0</sup> C Supply, Installation and Commissioning Included	01			
Total Bid Price including Taxes (Rs. _____)					