**QUAID-E-AWAM UNIVERSITY OF ENGINEERING, SCIENCE & TECHNOLOGY NAWABSHAH.**

 ***DIRECTORATE OF INDUSTRIAL LIAISONS***

 **Internee Evaluation Form (Internship Purpose)**

(To be filled by the Employer)

Dear concerned:

This form is required by your good office for assessing the performance of **Electrical, Mechanical, Electronic, Civil, Chemical, Telecommunication, Energy & Environment, Energy System, Environment Engineering, Software, Computer System Engineering,** **Automation & Control Engineering Department**, QUEST Nawabshah students on completion of their internship. In this regard, kindly fill in following details required for evaluating the performance of as employee/internee in your organization.

|  |  |  |  |
| --- | --- | --- | --- |
| Name of the organization | :  | Department | :  |
| Evaluator’s name | :  | Designation | :  |
| Cell No. | :  | Email | :  |
| Internee’s name | :  | Roll no. | :  |
| Internship started | :  | Finished | :  |

Please rate internee’s performance on the scale of: **1**– Not Acceptable (KPI=0%); **2** – Needs Improvement (KPI=25%); **3** – Meets Requirements (50%); **4**– Often Exceeds Expectations ((75%); **5** – Consistently Exceeds Expectations ((75%) and N/A – Not Applicable;

|  |  |  |  |
| --- | --- | --- | --- |
| PLONo. |  | Description | Performance rating |
| 1 | Engineering knowledge | The internee has basic engineering knowledge to learn and contribute to the organization. |  |
| 2 | Problem analysis | The internee has the ability to analyze the problem and recommend the solutions. |  |
| 3 | Design/Development of solutions | Design solutions for well-defined technical problems and assist with the design of systems, components or processes to meet specified needs with appropriate consideration for public health and safety. |  |
| 4 | Investigation | Conduct investigations of well-defined problems; locate and search relevant codes and catalogues, conduct standard tests and measurements. |  |
| 5 | Modern Tool usage | Apply appropriate techniques, resources and modern engineering and IT tools to well-defined engineering problems, with an awareness of the limitation. |  |
| 6 | The Engineer and Society | Demonstrate knowledge of the societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to engineering technical practice. |  |
| 7 | Environment and Sustainability | Understand and evaluate the sustainability and impact of engineering technician work in the solution of well-defined engineering problems in societal and environmental contexts. |  |
| 8 | Ethics | Understand and commit to professional ethics and responsibilities and norms of technician practice. |  |
| 9 | Individual and Team work | Function effectively as an individual, and as a member in diverse technical teams. |  |
| 10 | Communication | Communicate effectively on well-defined engineering activities with the engineering community and with society at large, by being able to comprehend the work of others, document their own work, and receive clear instructions. |  |
| 11 | Project management | Demonstrate knowledge and understanding of engineering management principles and apply these to one’s own work, as a member or leader in a technical team and to manage projects in multidisciplinary environments. |  |
| 12 | Lifelong Learning | Recognize the need for and have the ability to engage in independent updating in the context of specialized technical knowledge. |  |

**General Comments**

Please make any additional comments or suggestions, which you think would help strengthen our programs for the preparation of our students who will enter your field in future.

If a position exists in your company, would you **strongly recommend**/ **recommend**/ **not-recommended** the above internee. **(Kindly tick the appropriate one)**

Signature of Company Seal