



VERIFICATION / ISSUANCE OF ACADEMIC CERTIFICATES

A. PHYSICAL VERIFICATION (VIA COURIER)

An organization / individual / student may send the request on official Letterhead to the Controller of Examinations, QUEST, Nawabshah along with photocopy(s) of academic document(s) i.e. Degree, Transcript, Pass & Marks Certificate to be verified to following address via courier.

Address: **Controller of Examinations, QUEST, Nawabshah, Sindh, Pakistan.**

Link to the document detailing fee structure for verification / issuance of document is provided below:

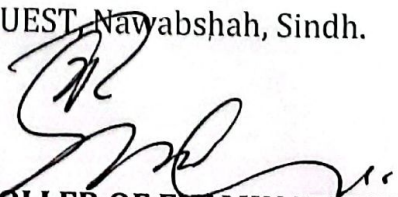
1. The verification fee can be paid in form of Demand Draft / Pay Order / Cross Bank Cheque in favour of Controller of Examinations, QUEST, Nawabshah and sent via courier or by hand to the office of the ~~Controller of~~ Controller of Examinations, QUEST, Nawabshah.
2. Processing time starts after submission of documents. (Normally 10 working days)
3. Verified documents will be dispatched to the organization / applicant's requested address by post or can be collected in person by the applicant.
4. The verification process is not conducted on an urgent basis.

B. ONLINE VERIFICATION (VIA E-MAIL ONLY)

The request for documents' verification along with scanned copies can also be made online by sending an email to following:

"controller.exams@quest.edu.pk"

However, the prerequisite fees shall be paid in the form of Demand Draft / Pay Order / Cross Bank Cheque in favour of Controller of Examinations, QUEST, Nawabshah, Sindh and sent by post to the office of the Controller of Examinations, QUEST, Nawabshah, Sindh.


**CONTROLLER OF EXAMINATIONS
QUEST, NAWABSHAH, SINDH**



QUAID-E-AWAM UNIVERSITY
OF ENGINEERING, SCIENCE & TECHNOLOGY, NAWABSHAH
 Ph. 0244-9370373 Fax. 0244-9370367, website. www.quest.edu.pk

No. QUEST/NH/-3132
 Dated: 15/12/2020

SAY NO TO CORRUPTION

NOTIFICATION

In pursuance of the Academic Council Resolution No. Acad-33.15 dated 07.07.2020 and pending approval of the Syndicate, it is notified for the information of all concerned that the rate are hereby revised for various examination fees including Pass, Degree and Transcript Certificate Fees etc as mentioned below with effect from 15-12-2020

S.#	Particular	FEES STRUCTURE					
		Existing Fee		Revised Fee		Time Period	
		Normal	Urgent	Normal	Urgent	Normal	Urgent
1.	Pass Certificate BE/BS/B.Tech./P/H & 04-Year Prog. All Batches	Rs. 300/-	Rs. 2000/-	Rs. 600/-	Rs. 3000/-	20 Days	10 Days
2.	Duplicate Pass Certificate BE/ BS/ B.Tech./P/H & 04-Year Prog. All Batches	Rs. 1000/-	--	Rs. 2000/-	--	20 Days	--
3.	Pass Certificate ME/MS and PGD Cert.	Rs. 1000/-	Rs. 2000/-	Rs. 2000/-	Rs. 3500/-	20 Days	07 Days
4.	Duplicate Pass Certificate ME/MS	Rs. 1000/-	--	Rs. 3500/-	--	20 Days	--
5.	Degree Certificate BE/BS/B.Tech./P/H & 04-Year Prog. All Batches	Rs. 4000/-	Rs. 8000/-	Rs. 6000/-	Rs. 10,000/-	20 Days	10 Days
6.	Duplicate Degree Certificate BE/ BS/ B.Tech./P/H & 04-Year Prog. All Batches	Rs. 10,000/-	--	Rs. 15,000/-	--	20 Days	--
7.	Degree Certificate (Ph.D/ME/MS) all Batches	Rs. 4000/-	Rs. 8000/-	Rs. 8000/-	Rs. 12,000/-	20 Days	10 Days
8.	Transcript Certificate BE/ BS/ B.Tech./P/H & 04-Year Prog. All Batches	Rs. 1000/-	Rs. 2000/-	Rs. 1500/-	Rs. 3000/-	20 Days	10 Days
9.	Duplicate Transcript Certificate BE/ BS / B.Tech. P/H & 04-Year Prog. All Batches	Rs. 3000/-	--	Rs. 4000/-	--	20 Days	--
10.	Transcript Certificate (ME/MS)	Rs. 1000/-	Rs. 2000/-	Rs. 2000/-	Rs. 4000/-	20 Days	10 Days
11.	Duplicate Transcript Certificate (ME/MS)	Rs. 3000/-	--	Rs. 4000/-	--	20 Days	--
12.	Verification Fee Per Documents	Rs. 1000/-	--	Rs. 1500/-	--	10 Days	--
13.	Marks Certificate (ME/MS)	Rs. 400/-	--	Rs. 600/-	Rs. 1000/-	14 Days	--
14.	Marks Certificate (re-issued)	Rs. 100/-	Rs. 200/-	Rs. 200/-	Rs. 300/-	14 Days	--
15.	Merit / Position certificate Fee	Rs. 200/-	--	Rs. 500/-	--	14 Days	--
16.	Re-Totalling of Marks per subject	Rs. 200/-	--	Rs. 500/-	--	14 Days	--
17.	Improvement Sessional Marks	Rs. 200/-	--	Rs. 500/-	--	--	--
18.	Improvement Marks in condoned subject (APR)*	Rs. 100/-	--	Rs. 500/-	--	--	--
19.	CGPA Certificate*	Rs. 500/-	--	Rs. 1000/-	--	--	--
20.	No Dues Forms	Rs. 50/-	--	Rs. 100/-	--	20 Days	--
21.	Early announcement (suppl. only After announcement of final year result) of Result per Term/Semester	Rs. 10,000/-	--	Rs. 15,000/-	--	15 Days	--

Note:-For old Pass, Transcript & Degree certificate and verification of documents, the issuance time period may vary and exceed the given time.

Moreover, the fees of three documents (Pass, Transcript & Degree certificates) of 20-Batch and onwards BE/BS candidates will be charged /collected in instalments alongwith 08-Semesters examinations form in A/C No. NIDA-11. The certificate (each) will be issued within 20 working days after submission of copy of No-dues, CNIC, Matriculation certificate, enrolment card, (1st to 7th Marks certificates) and all others required documents.


 REGISTRAR
 QUEST, NAWABSHAH

Copy to all concerned